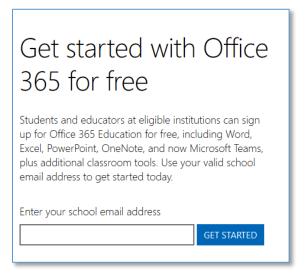
Student Sign Up for Office 365

- 1. Navigate to https://www.microsoft.com/en-US/education/products/office
- 2. Enter your 'xxxxxxx@leomail.tamcu.edu' address in the email address text box
- 3. Click the 'GET STARTED' button.



4. Click the "I'm a student" link

Are you a student or a teacher?

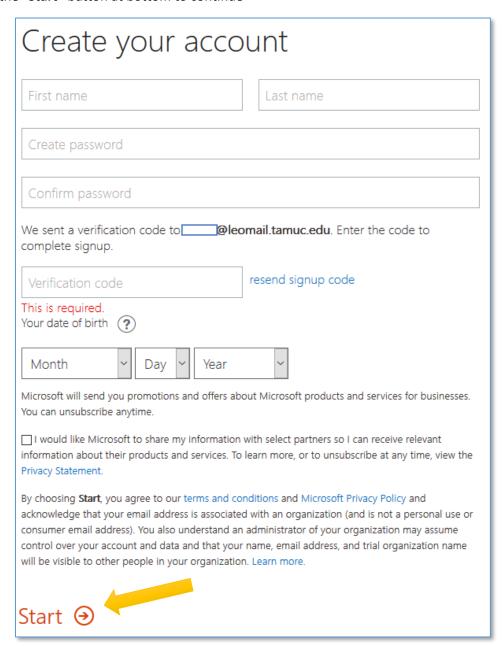
Office 365 Education includes Microsoft Teams and other tools you need for your online classroom. Teams allows students and teachers to chat, work on assignments, and co-create documents. If you're an IT admin, sign up your school.



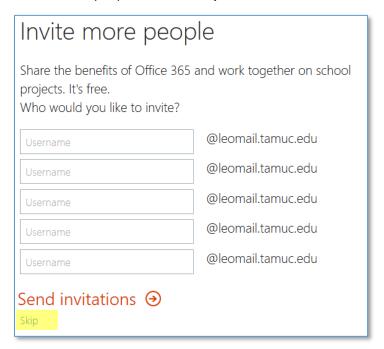
I'm a student ⊕ I'm a teacher ⊕



- 5. Complete the "Create your account" form with the requested information.
- Check your @leomail.tamuc.edu mailbox for the verification code from Office 365<support@email.microsoftonline.com>
- 7. It is not required to opt-in to the Microsoft promotions check box.
- 8. Click the "Start" button at bottom to continue



9. You do not have to invite more people Click the **Skip** link to continue.



- 10. You now have access to the online version of Microsoft Office, OneDrive and Teams.
- 11. If you sign-out of Office 365 or need to access it from a different computer, navigate to https://portal.office.com and sign in using your @leomail.tamuc.edu email address and the password you setup on account creation.